

April 6<sup>th</sup> Spring Vendor Event  
The Church on Northland 9:00 AM-2:00 PM

Name: \_\_\_\_\_ Name of Buisness: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Type of Business:      Handmade items      /      Direct Sale Home Based Business

Description: \_\_\_\_\_

Will you need Electricity (Limited Availability)?    Yes    /    No

Registration Fee (includes chairs)

\_\_\_\_\_ One 8ft table: \$30 (You may bring (1) additional table at no cost)

\_\_\_\_\_ I will bring an additional table

\_\_\_\_\_ I will provide my own table for this event: \$25

\_\_\_\_\_ I will bring an additional table (no cost)

**Total Amount Enclosed \$** \_\_\_\_\_

Register by Mail with cash, check or money order to

FBC-COB  
5200 Northland Ave NE  
Cedar Rapids, IA 52402

or online at [www.thechurchonnorthland.com](http://www.thechurchonnorthland.com)

Your space is NOT GUARANTEED UNTIL WE HAVE PAYMENT.

I have read, understand and agree to the Guidelines \_\_\_\_\_

- Your registration will be considered pending until form and payment are received. You have three days to return form and payment or contact us regarding a status on participating. If we do not hear from you within that time frame, we will consider you not interested and open your space again. All participants are expected to help advertise and promote the sale.
- We reserve the right to remove any offensive material.

#### Registration

- Table space is 8' and is filled on a first come, first serve basis.  
We have a limited number of tables, once claimed, if space allows we will accept vendors who can provide their own tables.
- Make checks payable to FBC-COB. No refunds.
- Register by Mail, With a Cash, Check or Money or online at [www.thechurchnorthland.com](http://www.thechurchnorthland.com)  
Order to: FBC-COB  
5200 Northland Ave NE  
Cedar Rapids IA 52402
- You can check availability and hold your spot by emailing [dinab117@gmail.com](mailto:dinab117@gmail.com)

#### Advertising

- Please help by advertising our event to everyone you know!
- EVERYONE needs to do their part in spreading the word. Flyers will be emailed to you upon registering.
- We will be advertising in a wide array of avenues. Newspapers, flyers, websites, etc.
- Free Parking
- Event Times will be from 9:00 am to 2:00 pm

#### Set Up

- Set up is between 7:30am – 8:30am. There is no setup before 7:30am. All set up needs to be completed by 8:45am. There is NO Late set up.
- All Exhibitors are responsible for their own set up and tear down.
- All tables should be covered.
- Vendors are responsible for bringing their own extension cords.

All proceeds after advertising will go to benefit a Puerto Rico mission trip to help with recovery from the 2017 hurricanes.

Businesses DO NOT need to give us a portion of their sales.

If you have questions please contact Dina Brake at [dinab117@gmail.com](mailto:dinab117@gmail.com) or text 319-929-0630